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INSTRUCTIONS TO ADD MORE NUMBERS TO



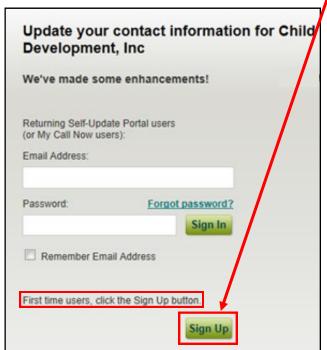
To Add/update contact information to get the latest Child Development, Inc. notices.

Child Development, **Inc.** utilizes the **One Call Now** automated telephone system for center closings or delays due to inclement weather; when busses are running late; when meetings are cancelled; etc.

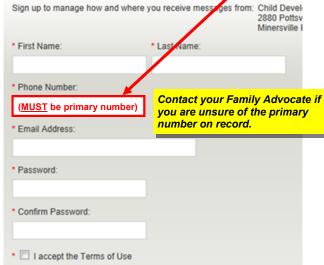
The phone number that we call is the **primary number on record** (the one you gave to us for your main contact information). However, if you would like to add additional numbers to be called, and/or if you would like to receive a text message and/or e-mail or as well, you can add this information by visiting our web site at: www.childdevelop.org. When you arrive on our home page, you will see a side bar menu. Click on *One Call Now* on the side bar menu to go to that page.

On the *One Call Now* page, click here:

You will be redirected to the *One Call Now UPDATE IN CONTROL OF THE INCOME.*Now web site. First-time users must "Sign-Up": 2



On the next page you will be asked to enter your first and last name and **phone number** — which is the **primary phone number on record** (the one you gave to us for your main contact information). Doing this links you to your child's information.



4 After completing the required information and submitting, you will receive a message in your email to complete the verification process which will then allow you to add additional phone numbers and e-mail addresses to the *One Call Now* automated telephone system for your child.

PLEASE NOTE: After completing the verification process you can then log-in and make changes to any of you additional phone numbers or e-mail address(es); however, if you change primary number you **MUST** inform your Family Advocate so that the we can update this information in your child's records.